

BRECON MEDICAL GROUP PRACTICE

Ty Henry Vaughan
Bridge Street
Llanfaes
Brecon
LD3 8AH

Telephone contact: 01874 622121

Sennybridge Health Centre
Defynnog Road
Sennybridge
Brecon
LD3 8RU

Telephone contact: 018474 636559

www.breconmedicalgroup.co.uk

This booklet is produced to welcome & inform patients. We would advise you to keep the booklet near your telephone for easy referral. If you require further information or advice about its contents, please ask a member of our reception team for assistance.

OPENING HOURS

Brecon Surgery	Monday to Friday 8:30 to 6:30 pm
Sennybridge Health Centre	Monday to Friday 8:30 to 12:30 pm
Sennybridge Medication collection	Monday, Wednesday & Friday 9:00 to 12:30pm
Saturday & Sundays - CLOSED	National BANK HOLIDAYS - CLOSED

OUT OF HOURS COVER

Please telephone 111 to access the OUT OF HOURS SERVICE.

Alternative sources of assistance, information & advice include:

- NHS 111 Wales
- NHS Direct Online: www.nhsdirect.nhs.uk
- Common Ailment Scheme service offered by Local Community Pharmacies
- 111 Press 2 for support with mental health concerns
- Powys Teaching Health Board, Glasbury House, Bronllys Hospital, Brecon. Tel: 01874 711661
- Brecon War Memorial Hospital Minor Injuries Unit. Tel: 01874 622443
- Llais independent statutory body, to give the people of Wales much more say in the planning & delivery of their health & social care services. Brecon office 01874 624206
email powysenquiries@llaiscymru.org

GENERAL PRACTITIONERS (PARTNERS)

Dr Alison Edwards (F) BA (Hons) MBBCh DFRSH MRCGP

Dr James King (M) MB BCh, MRCGP, DFRSH

Dr James Lloyd (M) BMBS MRCGP DRCOG DFRSH

Dr Elizabeth Lloyd (F) BMBS MRCGP BSC(Hons) FSRH

Dr Randeep Matharu (M) MBBCh MRCGP

Dr Anthony Morgan (M) MB ChB (Glasgow) 1999 MRCS DFRSH MRCGP

Salaried GPs

Dr Martin Lam (M), MBBCh MRCGP

Dr Wei Lim (F), BSc Hons Biochemistry, MBBS, MRCGP,

Dr Yousra Mohamed (F), MBBS, CCT, MRCGP

Dr Lowri Evans (F) MBBCh, MRCGP, Diploma in Medical Education,

Dr Thomas Meredith (M) MBBCh, MRCGP

Practice Teams include:

Management, GP Support Team, Practice Nursing & Health Care Assistants, Medical Receptionist, Dispensary & Administration.

The practice is a training/teaching practice. GP Registrars are fully qualified doctors & have a great deal of hospital experience. Trainee GPs are attached to our practice for 6 to 12 months & patients find their fresh, enthusiastic approach adds to the health care we provide.

We are fortunate to also have medical students attached for short periods to our practice. With the patient's consent they may consult alongside the partners & thereby learn about general practice.

When booking an appointment, you may be asked if you would consult with one of our trainees/students. We are confident that they will give our patients modern, effective & caring treatment.

The practice also has a Physician Associate who works alongside the clinicians to deliver care to our patients from initial history taking and clinical assessment through to diagnosis, treatment and evaluation of care, as well as support the management of chronic diseases.

Attached teams:

Powys Teaching Health Board Community Nursing & Health Visiting Teams, CMATs & Red Kite Pharmacy Support Team.

How to register at practice

The practice has an open list & will accept applications from the patients to join the list within its Practice area.

To register you will need to complete & sign a registration form which is available via our website or can be collected from the surgery. Upon registration you will be required to complete a New Patient Questionnaire to support us with a brief knowledge of your medical history prior to us receiving your full medical records. You will be asked to nominate a preferred practitioner, which will assist with continuity of care. Patients will also have the opportunity to see any practitioner available.

Making an Appointment

Please note that the practice operates a telephone triage appointments system. When you telephone the practice, your enquiry will be handled by a member of our reception team who are trained to ask questions which facilitate your appointment booking or enable clinicians to assess the urgency of the response. Priority will be given to clinical need.

This is to ensure you are added to the appropriate health care professional or service to meet your specified needs.

Pre-bookable appointments can be made with our Nursing Team by the telephone or using our "request an appointment with a Nurse or healthcare assistant" form on our website. All calls are handled by a member of our reception team & it is helpful if patients are able to inform colleagues of the purpose of the appointment so the enquiry can be dealt with effectively.

Cancelling an appointment - If you are unable to keep your appointment, please let us know as soon as possible as appointments are in great demand and another patient could be seen in your place. To do this please call the practice on 01874 622121 or fill out our cancel an appointment form on our practice website.

Dispensing medication

We are a dispensing practice & can provide medication directly to patients who live 1.6 kms away from the nearest pharmacy. If you meet this criteria, please inform the practice when you register so that your medical records can be reflect you require this service.

Repeat Prescriptions

Repeat prescriptions can be requested:

1. Via the NHS Wales App.
2. If you are on regular medication & eligible to have your medication dispensed at practice, you may place your request for your next prescription at the point of collection & the items will be dispensed awaiting collection in four weeks' time. You will receive confirmation of the collection date in the form of a date slip.
3. Through your nominated local community pharmacy.
4. You can drop your repeat prescription request slip into the designated collection box at the main entrances of our surgery or health centre.
5. By post.

Practice DOES NOT ACCEPT telephone requests for repeat medication orders.

PLEASE allow three working days (72 HOURS) notice before collecting your repeat prescription

Please also note: It is practice policy not to issue more than one month's medication at a time.

Disability Access

Reserved car parking spaces, wide ramps & Electronic doors are installed at both sites to assist patients with disabilities to access patient services which are provided at ground level at each site.

Home Visits

Domiciliary visits for urgent & non-urgent problems, whenever possible, should be requested by telephone before 14:00pm to allow time to plan visiting rounds. Visits will usually be made by the House Visit GP on shift for the day.

Test Results

Patients who wish to confirm if their results require further action are asked to telephone the surgery after 14:00pm Monday to Friday or requests can be made via our website www.breconmedicalgroup.co.uk by completing the Test results form.

Services offered by the Practice

The practice offers a comprehensive range of services including:

- Child Health Surveillance
- Childhood & Adult immunisations
- Cervical Screening
- Minor Surgery
- Long term Illness Clinics
- Anti-Coagulation & Rheumatology drug monitoring
- Travel Advice

Comments & Complaints

We always try to provide the best services possible, but there may be times when you feel this has not happened. Our practice procedure will provide the opportunity for us to look into

&, if necessary, correct any problems that you have identified & learn from mistakes. Our procedure is not able to deal with questions of legal liability or compensation.

We believe it is important to deal with complaints swiftly & we will do so in accordance with the NHS Complaints Procedure in Wales. Although it is usually the patient who raises a concern, anyone including the patient's representative can do so. Please note that we have a duty of confidentiality & a patient's consent may be necessary if the patient in person does not make the complaint.

- If you wish to make a formal complaint, please telephone or write to our Practice Management Team.
- You will be offered the opportunity to discuss how you would like your complaint to be forward & confirm what outcome you are seeking.

Zero Tolerance

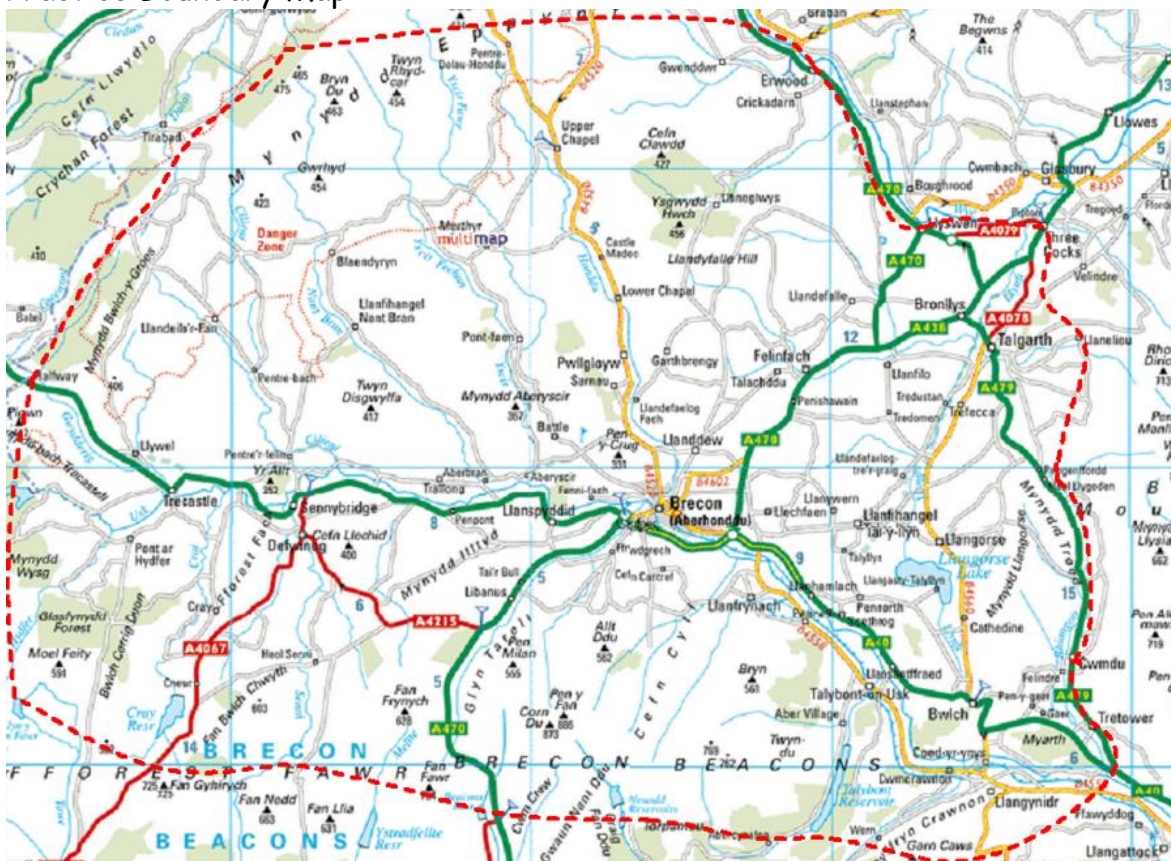
We strongly support the NHS policy on zero tolerance. Anyone attending the surgery who abuses the GPs, staff or other patients be it verbally, physically or in any threatening manner whatsoever, will risk removal from the practice list. In extreme cases, we may summon the police to remove offenders from the practice premises.

Equality & Diversity

The practice

- Aims to ensure that all patients are treated with dignity & respect.
- Aims to promote equality of opportunity between men & women
- Aims to not tolerate any discrimination against; or harassment of any person for reasons of: Age, sex, marital status, race, ethnicity, disability, sexual orientation, religion or beliefs

Practice Boundary Map



General Data Protection Regulations

The General Data Protection (GDPR) is a new law that determines how your personal data is processed & kept safe & the legal rights that you have in relation to your own data

The regulation applies from 24th May 2018 & will apply even after the UK leaves the EU.

What GDPR will mean for patients

The GDPR set out the key principles about processing personal data, for staff & patients;

- Data must be processed lawfully, fairly & transparently
- It must be collected for specific, explicit & legitimate purposes
- It must be limited to what is necessary for the purposes for which it is processed
- Information must be accurate & kept up to date
- Data must be held securely
- It can only be retained for as long as is necessary for the reason it was collected.

There are also stronger rights for patients regarding the information that practices hold about them.

These include;

- Being informed about how their data is used
- Patients to have access to their own data
- Patients can ask to have incorrect information changed
- Restrict how their data is used
- Move their patient data from one health organisation to another
- The right to object to their patient information being processed (in certain circumstances)

What is GDPR?

GDPR stands for General Data Protection Regulations & is a new piece of legislation that will supersede the Data Protection Act. It will not only apply to the UK & EU; it covers anywhere in the world in which data about EU citizens is processed.

The GDPR is similar to the Data Protection Act (DPA) 1998 (which the practice already complies with) but strengthens many of the DPA's principles. The main changes are:

- Practices must comply with subject access requests
- Where we need your consent to process data, this consent must be freely given, specific, informed & unambiguous
- There are new, special protections for patient data
- The Information Commissioner's Office must be notified within 72 hours of a data breach
- Higher fines for data breaches - up to 20 million euros

What is 'patient data'?

Patient data is information that relates to a single person, such as his/her diagnosis, name, age, earlier medical history etc.

What is consent?

Consent is permission from a patient - an individual's consent is defined as "any freely given specific & informed indication of his wishes by which the data subject signifies his agreement to personal data relating to him being processed."

The changes in GDPR mean that we must get explicit permission from patients when using their data. This is to protect your right to privacy, & we may ask you to provide consent to do certain things, like contact you or record certain information about you for your clinical records.

Individuals also have the right to withdraw their consent at any time.

